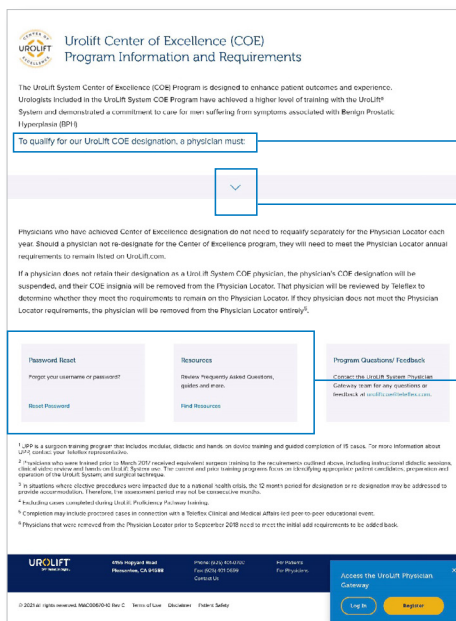# UROLIFT™
BPH Relief. In Sight.™

UroLift™ System Physician Gateway

HOW-TO GUIDE

LANDING PAGE

1 Click on the **Register** button to register for the Physician Gateway.

2 If you already have a Gateway account, login to view your dashboard by clicking the **Log In** button.

Center of Excellence (COE) Info and Program Requirements

View program requirements by clicking directional caret to expand and view requirements for Physician Locator or COE.

Click on Password Reset

for Physician to reset password.

Click on Resources

to find "how-to guides," FAQs, and more. (This section will include frequently asked questions for all programs within the Gateway.)

This box is sticky and will remain in the lower right portion of the screen as the user scrolls.

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UroLift® System Physician Gateway Registration Application

Create an Account

Register to apply or maintain participation for either the UroLift® System Physician Locator (PL) or the Center of Excellence (COE).

These programs are intended to help connect patients with physicians who currently have demonstrated the qualifications and an interest in providing quality care with the UroLift System.

You must first complete the UroLift Proficiency Pathway (UPP) or equivalent training in order to apply. If you have not completed the UPP, please contact uroliftcoe@teleflex.com in order to satisfy this requirement prior to gaining access to this gateway.

Provider Information

Your Name
| Prefix ▼ | First | Middle | Last | Suffix ▼ |

Primary Phone Number
(###) ###-####

Email *
| Email Address | Verify Email Address |

Recovery Email *
| Email Address | Verify Email Address |

NPI License   NPI Registry
| Name on NPI License | NPI License |

Password Creation
| Password | Confirm Password |

Email Communications
We are committed to keeping your email address confidential. We do not sell, rent or lease our contact data or lists to third parties, and we will not provide your personal information to any third-party individual, government agency, or company at any time unless compelled to do so by law.
https://www.teleflex.com/usa/en/legal/internet-privacy-policy/index.html

☐ I have read and agree to the Privacy Policy. I also agree to receive emails that notify me of any updates regarding the UroLift Physician Gateway.

[Create an Account]

REGISTRATION PAGE

1 Click on the Register button to begin registration and **Create an Account** for the Gateway.

2 Fill in all fields of the Provider Information form and click Create a Password.
- Text will be highlighted in red with an explanation if the format is incorrect.
- If the combination of email and NPI number match our records, any edits made should *override* all data in our database.
- If the combination of email and NPI *do not* match, you will see a registration pop-up and the Gateway team will review and follow up.

3 Click on the Create an Account button to complete the registration process.
- If Create Account is successful, existing physicians are immediately directed to the Application form. For new physicians, please await an email registration approval from the gateway team. If an unapproved physician tries to log in, they will see a disabled dashboard with no data and an alert stating, "Your account is currently under review. You will receive an email when you are approved for access to the UroLift® System Physician Gateway."

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PRACTICE INFORMATION *(continued)*

Provider and Practice Sidebar

If a physician is currently in either of the Physician Locator or COE programs, the Provider Information will be prepopulated for the physician to review and confirm.

4 Click the pencil icon to edit information.

- Practice Information should pre-populate in the form with the first address in the database. Additional addresses should populate to the left. If the address is not correct, click the pencil icon to edit.

5 Click the Next button to scroll to **Submission Certification**.

6 Read and accept all box attestations and Enter [physician] Name

- Click "Save Progress" if you need to come back to this later.

7 Click the Submit Application button.

- If physician is currently in the Physician Locator/COE Program, the physician is automatically taken to the dashboard.

- If there are any discrepancies in confirming physician's information, Gateway team will review/ approve and you will be notified via email.

8 Once you can login and view your dashboard your Physician Locator application has been approved. You will also receive a confirmation email with approval.

View Saved Patient Cases

PHYSICIAN

1 View Recent Activity and Status
  - Dashboard will display the 3 most recent activities.

2 Program status will be listed — Physician Locator or COE.

3 The Renewal Due Date will indicate Month, Day, Year of when renewal is due.

Progress to Date Tracking

The number of cases and qualifying education activities displayed are those that fall within your renewal period and are based on Teleflex records.

Physician Locator

1 Cases completed out of the 10 patient cases required in the 12 months prior to renewal date.

2 Cases completed out of the 5 required in the 6 months prior to renewal date.

Center of Excellence

Interested in COE? Click on the Add Patient Case button or Upload an approved IPSS tracker to initiate tracking for COE program. *Please note, in the COE section, the number of cases and education will not display until you submit for review.*

1 Cases Completed out of the minimum 60 required.
  - Please check box to attest to completion of 60 or more cases required during submission timeframe.

2 IPSS Patient Data out of minimum 30 cases required.
  - Initial designation — 30 minimum required; Re-designation — 15 minimum required.
  - Submit patients by entering one at a time OR
  - Upload the approved IPSS Excel spreadsheet.
  - Click Saved Patient Cases to view/edit compiled data chart.

3 Once Step 1 and 2 are completed, please click "Submit for Review."

4 Physician Educational Requirements for Initial designations will appear once Step 3 is completed.
  - Initial designation — 2 required; Re-designation — 1 required.

5 Calculate IPSS % Improvement.
  - This will be live once physicians have input the patient data.

6 If status is for re-designations please click Submit button for review.

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MESSAGES AND SETTINGS

Messages

- All sent messages will be displayed in bold and sorted by date.

- When physician selects an item for reading, message contents will be displayed in a pop-up window.

- Physician can check boxes to take action on messages. Checked boxes will turn yellow.

- The ellipsis in the top right will bring up 2 options: Mark As Read or Delete.

- Deleted items will be updated to "Deleted" in the database and not displayed in the future.

- Once item is read, or Marked as Read, the Gateway will be updated to state it has been read.

Profile Settings

- By clicking Edit, you will be able to make changes to your profile.

- All items are required as with the Registration Form.

- You can update addresses and your primary location here.

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